

F.No. 1-11/CPA/PS/PMB/2018/3958

पत्तन प्रबंध बोर्ड

**PORT MANAGEMENT BOARD**

अण्डमान तथा निकोबार द्वीप समूह

**ANDAMAN & NICOBAR ISLANDS**

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**NOTICE**

The Chief Port Administrator, Port Management Board, Port Blair on behalf of the Andaman & Nicobar Administration invites applications from interested candidates fulfilling the following eligibility criteria for engagement of professionals as Consultants as indicated below for period of one year to manage the statutory functions of Survey of Vessels registered under Andaman and Nicobar Inland Vessels Rule 2016 and other small boats/Crafts plying in Andaman & Nicobar Islands.

| S. No. | Nomenclature   | No. of Posts | Eligibility Criteria  | Fee Payable (in Rs.) |
|--------|----------------|--------------|---|----------------------|
| 01.    | Chief Surveyor | 01 Post      | (a) Possesses a degree or equivalent in Marine Engineering and Ministry of Transport First Class Certificate of competency issued by Director General of Shipping, Government of India or equivalent certificate recognized by Government of India<br><br><b>Or</b><br>(b) a basic degree in Naval Architecture with 10 years experience in sea going regular vessels/Classification Societies/Ship Building yards/reputed International Shipping Corporations or State Port Department<br><br><b>Or</b><br>(c) Diploma in Ship building with 20 years experience in sea going regular vessels/Classification Societies/Ship Building yards/reputed International Shipping Corporations or State Port Department<br><br><b>And</b><br>(d) Has served in the capacity of a Surveyor for a minimum period of 5 years in the DGS/State IWT Department /State Maritime Board. | Rs. 1,10,000/-       |
| 02.    | Surveyor       | 02 Posts     | (a) Marine /Mechanical /Electrical Engineer in possession of minimum  | Rs.75,000/-          |

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|--|--|--|--|--|
|  |  |  | <p>Second Class Motor/Steam MOT Certificate issued by Director General of Shipping, Government of India or equivalent certificate recognized by Government of India and having 7 years of sailing experience</p> <p><b>Or</b></p> <p>(b) A basic degree in Naval Architecture with 7 years experience either/ or in sea going regular vessels/Classification Societies/Ship Building yards/reputed International Shipping Corporations or State Port Department</p> <p><b>Or</b></p> <p>(c) Diploma in Ship building with 15 years experience either/or in sea going regular vessels/Classification Societies/Ship Building yards/reputed International Shipping Corporations or State Port Department</p> <p><b>Or</b></p> <p>(d) Master Mariner with 2 years of sailing experience or experience in maritime training/marine survey after having obtained Master's Certificate issued by Director General of Shipping, Government of India or equivalent International Certificate</p> |  |
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**AREA OF CONSULTANCY/JOB DESCRIPTIONS :-**

*In accordance with Rule 21 (iv) and 21 (vii) the duties of Chief Surveyor and Surveyor is appended below :-*

**(A) Chief Surveyor:-**

1. Scrutiny of applications for survey of vessels (Steel, wooden, FRP/GRP Hull existing and newly constructed vessels/boats) and confirm that they are in order.
2. Fix the date and place of surveys and conduct the survey as per rules.
3. Verify and ensure that the vessels are constructed as per the approved drawings, General Arrangement plans etc. in accordance with the IV Rules notified by the A & N Administration.

4. Determine whether the hull of the vessel is in proper condition and fit for service.
5. Test the stability of the vessel so as to ensure safety against capsizing under any conditions.
6. Ascertain the machinery and machinery layout, propeller, shafting, gears and steering, pipe lines such as bilge and ballast, oil transfer etc., wheel house, crew accommodation, passages, galleys, stores, service place etc., ventilation, change of air for engine room etc., life-saving, fire-fighting, light and sound signals, navigation and communication equipment etc., are in order and that generally the vessel is fully equipped for the safety and convenience of crew and passengers.
7. Issue declaration of survey to the vessel surveyed by him to the owner or master of the vessel.
8. Give copies of documents on payment of fees specified in these rules and maintain accounts of all dues connected with survey and miscellaneous receipts.
9. Framing of guidelines for survey of all types of vessels which will be approved by A & N Administration prior to commencement of surveys.

**(B) Surveyor :-**

1. Attend to the survey of vessel as per directions from the Chief Surveyor.
2. Maintain registers of vessels.
3. Conduct periodical inspection as per statutory provisions on board vessels and verify the records to be maintained on board, validity of crew certificate, survey certificate, Life Saving appliances, Fire Fighting Appliances, navigation and communicating equipments, machineries etc. In case of default be shall detain the vessel and make necessary recommendations for suspension/cancellation of the certificate of Registration/survey to the competent authority. Such detention order shall be in Form No. 11 (a).

***Note : Every Surveyors shall for the purposes of any survey made by him, be deemed to be public servant within the meaning of the Indian Penal Code.***

In addition to the job description explained above, the selected candidates are expected to render all technical/professional guidance and shall be responsible for compliance of all statutory requirement of the vessels owned by Port Management Board.

The fee explained above is inclusive of all expenses and no other facilities in any shape of form are admissible to the selected incumbents. The candidates are, however, at liberty to indicate the expected fee in case they are not satisfied with the fee indicated above.

The selected candidates are, however, entitled for one day leave for every completed month during the period of their engagement as full time Consultant, which shall be availed by them before completion of their tenure of engagement.

Whenever deputed to Islands other than Port Blair, The Chief Surveyor and Surveyor will be entitled for Dearness Allowance of Rs.500/- per day and tickets for to and fro journey.

The applicants should be of absolute integrity, hard working, willing to accept any challenge/task, capable to complete the assigned task with precision and in a time bound manner and free from major health problems/deficiencies.

Their engagement as Consultants shall be liable for termination at any time without any notice or assigning reason thereof and the decision of the Chief Port Administrator in this regard shall be binding to them.

The suitability of the candidates will be assessed by a duly constituted Committee keeping in view the records made available by them, their performance in the personal talk, professional knowledge and experience in the field.

Interested persons fulfilling the eligibility criteria may submit their resume in the prescribed format annexed herewith, together with attested copies of all certificates/testimonials to the Chief Port Administrator, Port Management Board, Port Blair-744101, Andaman and Nicobar Islands on or before 20.12.2018. Applications received after the due date will not be entertained under any circumstances.

**Sd/-**  
**Chief Port Administrator**  
**Port Management Board**

**PROFORMA**

(Application for appointment as Full time Consultants in the Port Management Board)

**BIO-DATA**

|    |   |  |                     |              |                  |
|----|---|--|---------------------|--------------|------------------|
| 1  | Name                                      |  |                     |              |                  |
| 2  | Fathers Name                              |  |                     |              |                  |
| 3  | Date of Birth                             |  |                     |              |                  |
| 4  | Address                                   |  |                     |              |                  |
| 5  | Educational Qualifications                |  |                     |              |                  |
| 6  | Professional Qualifications               |  |                     |              |                  |
| 7  | Experience                                |  |                     |              |                  |
| 8  | Contact No.                               | Landline :<br>Mobile No. :<br>Email ID : |                     |              |                  |
| 9  | Present Employment details, if any        |  |                     |              |                  |
|    | (a) Organization                          |  |                     |              |                  |
|    | (b) Post Held                             |  |                     |              |                  |
|    | (c) Period of Service                     |  |                     |              |                  |
|    | (d) Monthly emoluments                    |  |                     |              |                  |
|    | (e) Nature of employments                 |  |                     |              |                  |
| 10 | Employment Details in Chronological Order |  |                     |              |                  |
|    | Organisation                              | Post                                     | Period<br>From - To | Scale of Pay | Nature of Duties |
|    |   |  |                     |              |                  |

Signature of the Candidate with date

**List of Enclosures :**

- 1.
- 2.
- 3.