

VACANCY NOTICE

Applications are invited from eligible local candidates for the following posts (Purely on contract basis) for One Stop Centre, North & Middle Andaman District, Mayabunder.

Name of Post	No. of Post	Consolidated Pay	Age	Education Qualification
Centre Administrator	01	Rs. 40,000/- per Month	Not above 40 years	<p>Essential:</p> <ul style="list-style-type: none"> • Any woman having a Law Degree (or) • Master in Social Work • Minimum 05 years' experience of working on violence against women issues in an administrative setup with a government or Non-Governmental project/programme • Diploma in Computer Application. <p>Desirable:</p> <ul style="list-style-type: none"> • 1-2 years' work experience in counseling. • Capable of Communicating in concerned Languages.
Case Worker	01	Rs. 30,000/- per Month	Not above 40 years	<p>Essential:</p> <ul style="list-style-type: none"> • Any woman having a Law degree (or) • Master in Social Work • Minimum 3 years experience of working on violence against women issues in a Government or Non-Government project/ programme. • Diploma in Computer Application. <p>Desirable:</p> <ul style="list-style-type: none"> • Well versed in counseling to the women who are in need • Capable of Communicating in concerned Language.
Legal Counselor	01	Rs. 35,000/- per Month	Not above 40 years	<p>Essential:</p> <ul style="list-style-type: none"> • Graduate in Law (or) • Graduate in Social Sciences with para legal training or knowledge of Laws. • Minimum 3 years' experience of working within a Government or Non-Government project/programme on VAW at the District. • Diploma in Computer Application. <p>Desirable:</p> <ul style="list-style-type: none"> • Capable of Communicating in Local Language.



Psycho-Social Counselor	01	Rs. 20,000/- per Month	Not above 40 years	<p>Essential:</p> <ul style="list-style-type: none"> Any woman having a Post Graduate Degree in Social Work/Clinical Psychology. Minimum 3 years of experience of working as Counselor/Psychotherapist in a reputed Mental Health Institute/Clinic at the District/State level. Diploma in Computer Application. <p>Desirable:</p> <ul style="list-style-type: none"> Capable of Communicating in Local Language.
IT Staff	01	Rs. 15,000/- per Month	Not above 35 years	<p>Essential:</p> <ul style="list-style-type: none"> Graduate with a Diploma in Computers/IT etc. Minimum 3 years of experience in data management, processing, documentation and web-based reporting formats, video conferencing in either at the level of State/District/ Non-Governmental/IT based organization.
Multi-purpose Helper	01	Rs. 10,000/- per month	Not above 35 years	<p>Essential:</p> <ul style="list-style-type: none"> Matriculation Pass <p>Desirable:</p> <ul style="list-style-type: none"> 3 years' of work experience as peon/helper in Government or Non-Governmental organization. Capable of Communicating in Local Language.

The duly filled in applications with all relevant documents to be submitted in the office of the **District Child Protection Officer, District Child Protection Unit, North and Middle Andaman District, Mayabunder-744204** directly or through post **on or before 04/09/2019 up to 5:00 pm**. Applications received after the due date and time will not be accepted under any circumstances.

Candidates will be shortlisted on the basis of requisite/desired qualification viz. age, computer skills, pass percentage in 10th & 12th standard, Graduation as well as in Post-Graduation.

Only Shortlisted applicants with respect to the above mentioned posts will be called for the personal interview. The decision of Selection Committee shall be treated as final.

[Handwritten Signature]
04/09/2019

District Child Protection Officer

How to apply:

- a) Candidates are requested to produce all original documents in support of their Educational Qualification, experience, category, age proof etc. on the day of interview. If the same is not found valid/genuine, the candidature shall be cancelled.

GENERAL INFORMATION:

1. While applying, the applicant should ensure that he/she fulfills all the eligibility and other norms and that the particulars furnished by him/her are correct in all respects.
2. The appointment will be purely on contract basis which is likely to be extended on mutual consent and this does not confer any right/privilege for regular appointment or continuity of service.
3. Selected persons shall be posted anywhere under the North & Middle Andaman District.
4. No accommodation facility will be provided to the selected persons by this office.
5. No TA/DA will be paid for attending the interview.
6. Interested candidates are requested to contact **District Child Protection Officer, DCPU, N&MA Contact No. 9476032887/03192-273127/262999** in case of any queries during the office hours.
7. **IN CASE IF IT IS DETECTED AT ANY STAGE OF SELECTION THAT A PERSON DOES NOT FULFILL THE ELIGIBILITY NORMS AND/OR THAT HE/SHE HAS FURNISHED ANY INCORRECT/FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT HIS/HER CANDIDATURE WILL STAND CANCELLED. AND WILL BE LIABLE TO BE TERMINATED WITHOUT ASSIGNING ANY REASON THEREOF.**


20/10/2019

District Child Protection Officer

APPLICATION FOR THE POST OF.....

ONE STOP CENTRE
Office of the Deputy Commissioner, N&MA District

1. Name of the Candidate in BLOCK Letters :
2. Father's/Husband name in BLOCK Letters :
3. Date of Birth :
4. Sex :
5. Age as on (04/09/2019) :
6. Permanent Address with Contact No. :
7. Communication Address with Phone No. :
8. Employment Reg. No. :
9. Educational Qualification (copy of Certificates should be attached)

Recent
passport
size photo
with self-
attestation

Educational Qualification	Name of University / Board	Marks obtained in percentage

10. Work Experience: (copy of Certificates should be attached)

Name of Institution / Company where worked	Designation & Responsibilities	Period for which worked

Declaration

I do hereby declare that, all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that if any of the information is found false or incorrect before or after the selection, my candidature is liable for cancellation.

Place:

Date:

(Signature of the Candidate)

Name:

Handwritten signature