



No.30-59/2006-GA
**ANDAMAN AND NICOBAR ADMINISTRATION
SECRETARIAT**

Port Blair dated the 24th March, 2006

CIRCULAR

Sub: Disposal of cases at appropriate level.

By way of decentralization of power & to encourage decision making in the administration, authorities at various levels are entrusted with specified administrative & financial powers so that the cases coming within their powers are disposed at their level itself and need not go to higher levels for disposal. It is however observed that large number of cases, covered within delegated powers are being submitted to higher levels.

This has been considered in the Coordination Committee Meeting chaired by the Chief Secretary and it was decided that cases need to be disposed of at various level in accordance with vested/delegated powers.

In view of above, all Secretaries, HODs/ Heads of Offices & other authorities are requested to take decision to dispose of cases / issues at appropriate level in accordance with the vested /delegated of powers under the statutory rules as well as Administrative orders and instructions issued by the Administration from time to time.


Special Secretary (GA)

Copy to :

1. All Commissioner-cum-Secretaries / Secretaries / Special Secretaries, A&N Administration.
2. All Heads of Departments/ Offices, A&N Administration.
3. All Assistant Secretaries/ Branch Officers, A&N Administration.
4. PS to CS for kind information of CS.




Special Secretary (GA)