

**IMMEDIATE
REMINDER**

**F.No. 47-3/2004-PW
ANDAMAN & NICOBAR ADMINISTRATION
SECRETARIAT**

To

Port Blair dated the 12th June, 2006

All Heads of Departments/Offices,
A& N Administration.

Sub:- Speed Test in Typewriting for the in-service LGC's--reg

Sir/Madam


I am directed to invite a reference to this Administration's letter of even number dated 03.05.2006 on the subject mentioned above and to request that the bio-data of all the remaining Lower Grade Clerks who have not yet qualified/passed typing test as per the Service conditions may be obtained and forwarded to this Administration, in duplicate, by 30.6.2006 at the latest. The next date of the speed test for the in-service LGC's will likely be held sometime in September or early in October, 2006.

All HODs/Offices are further requested to ensure that the LGC's who have not yet passed in Typewriting Test and those who are not appeared in the Typewriting test previously held for the in-service LGC's, may be asked to improve their efficiency in the Typewriting and advice them to appear in the next typewriting test. The exact date of the speed test will be finalised shortly and intimated in due course.

The Departments/Offices who have already forwarded the bio-data in respect of the LGC's (as listed on reverse) need not be furnished again.

Yours faithfully,

Encl: A/A


(Hari Kishen) 12/6/06
Assistant Secretary (Perl)

BIO-DATA FURNISHED BY IN-SERVICE LGCs FOR TYPEWRITING TEST

Sl.No.	Name of LGC	Department/Office	Centre Opted	Remarks
01	Smti Sumitra Devi	DC(Andamans)	Port Blair	11.3.1996
02	Shri R.Sundaram	J.N.R.M.	Port Blair	21.2.2002
03	Shri Drick	SE, APWD, C/N	Car Nicobar	17.05.1993
04	Francis Jacob	EE, APWD, C/N	Car Nicobar	16.03.1998
05	Shri Thomas Joshua	DFO(ND), C/Bay	Campbell Bay	11.9.1989
06	Shri Ganapathi	STS Unit, C/bay	Campbell Bay	15.03.1993
07	Smti Santana Chakraborty	DFO, S/Andaman Wimberlygunj	Port Blair	27.11.1995
08	Shri Cleament Surin	Secretariat (ASGenl)	Port Blair	11.7.1991
09	Shri Kishore Tigga	DSS	Port Blair	12.2.2002
10	Smti Meera Baby	Dte of RD & LSG	Port Blair	02.04.1996
11	Shri Abdul Khader	Dte of CS & CA	Port Blair	28.12.1992