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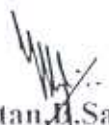
F.No. 5-2/2002-FIN
ANDAMAN & NICOBAR ADMINISTRATION
SECRETARIAT

Port Blair, dated the 23rd August 2005.

CIRCULAR

During the meeting of the Adhoc Committee for expeditious settlement of outstanding inspection/Audit Paras, it was observed that a number of departmental advances sanctioned for various departmental purposes are lying outstanding for long periods. The departments draw fresh advances without settlement of advances drawn for similar purposes earlier. As per rule 258 of the GFR, the officer to whom advance is granted from public funds is responsible for its adjustment within a period of one month from the date of its drawal. If any advance cannot be adjusted within one month from the date of drawal, a detailed report should be sent to the Administrative Department concerned. The Administrative Departments may please take immediate steps for settlement of all outstanding advances without delay.

In exceptional cases, if sanction of fresh advance before settlement of previous advances, is unavoidable, detailed report in regard to such unadjusted advances may please be submitted alongwith the proposal for fresh advance.


(Chetan D. Sanghi)
Commissioner-Cum-Secretary (Fin)

To

All HODs under A&N Administration.

Copy to:-

1. P.S. to CS for information.
2. All Commissioner-Cum-Secretaries, A&N Administration.
3. All Secretaries, A&N Administration.


Commissioner-Cum-Secretary (Fin)