

No.21-268/2003-GA
ANDAMAN AND NICOBAR ADMINISTRATION
SECRETARIAT

Port Blair, dated the 16th September, 2003.


CIRCULAR

Attention is invited to the discussions in the meeting held at Raj Niwas on 03.09.2003 in connection with review of action taken on IDA agenda items, wherein it was mentioned that although instructions have been issued in the past that the Secretaries and Heads of Department shall regularly visit rural areas and other places outside Port Blair/other Islands and submit tour reports to the Chief Secretary, these instructions are not being followed strictly.

Now that a regular Helicopter Service has been introduced to various islands it is expected that all Commissioner-cum-Secretaries/ Secretaries/Special Secretaries and Heads of Department shall regularly visit rural areas and outlying Islands and submit detailed tour reports to the Chief Secretary and Lt. Governor on their visits.

Accordingly, the Lt. Governor has ordered that in future, all the Commissioner-cum-Secretaries/ Secretaries/ Special Secretaries shall go on tour to rural areas and outlying islands outside Port Blair at least once in two months with a night halt and all Heads of Department shall go on such visits at least once in a month with high halt. The emphasis will be paid on visits to the Southern group of Islands, especially outlying areas like Campbell Bay, Katchal and other islands in the Nancowry Group of Islands. Similarly the distant areas of North Andaman Island require special attention. Departments such as Education, Health, Civil Supplies, PWD (including Water Supply) require special attention. Chief Engineer, APWD will ensure that the Superintending Engineer level Officers pay visits to outlying areas on par with the Heads of Department to ensure that field level problems are attended to properly.

These orders shall come into effect immediately with the first visit required to be made in September, 2003 itself and the report reaching Chief Secretary by 3rd October, 2003. In the succeeding months the report shall reach the Chief Secretary before the 5th of the succeeding month. The reports must specify the action taken on the points noted in previous visits in order to provide a cumulative record of action taken.


(Pradeep Singh)
Chief Secretary

Copy to:-

1. PS to Lt.Governor, Raj Niwas, Port Blair.
2. Ps to the Chief Secretary, A&N Administration, Port Blair
3. All Commissioners-cum-Secretaries/ Secretaries/Special Secretaries, A&N Administration, Port Blair.
4. All Heads of Department/Offices, A&N Administration, Port Blair, Port Blair.
5. All Branch Officer/Sections. Secretariat, Port Blair.


Chief Secretary

25/9/03
25/9/03