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F.No.1-20/EOI/MD/UTHM/2007/249

Dated 05<sup>th</sup> January 2008

**MINUTES OF THE PRE-EXPRESSION MEETING HELD IN THE CONFERENCE  
HALL OF A&N SECRETARIAT, A&N ADMINISTRATION UNDER THE  
CHAIRMANSHIP OF COMMISSIONER-CUM-SECRETARY HEALTH ON  
04.01.2008 at 03.30 PM.**

The following were present:-

|     |  |                                      |
|-----|--|--------------------------------------|
| 1.  | Shri Dharam Pal, Commissioner-cum-Secretary(H) | In chair                             |
| 2.  | Dr.N.Sadasivan, Director of Health Services    | Vice Chairman                        |
| 3.  | Shri T.Sreekanth, Mission Director (UTHM)      | Convener                             |
| 4.  | Dr. Anusita Biswas                             | Green Island                         |
| 5.  | Sheeja John                                    | ACANI Catholic Church                |
| 6.  | Annamma Jacob                                  | ACANI Catholic Church                |
| 7.  | SR. Agnes                                      | ACANI Catholic Church                |
| 8.  | Mrs. P. Mini Mol                               | Sangha Foundation                    |
| 9.  | Mrs. Manga Devi                                | Sangha Foundation                    |
| 10. | Prshish Kumar                                  | NISHTA                               |
| 11. | Sudhir Minj                                    | SURABHI                              |
| 12. | Gladstone. R. Rajesh Kumar                     | Emmanuel Hospital Association        |
| 13. | Johnson Bashyam                                | SURABHI                              |
| 14. | D.Hemasunder Rao                               | KALA PANI Social Welfare Association |
| 15. | Veera Sundari                                  | KALA PANI Social Welfare Association |
| 16. | Lily Grace Xalxo                               | KALA PANI Social Welfare Association |
| 17. | Asma   | KALA PANI Social Welfare Association |
| 18. | Yogesh Kumar                                   | VHAI- Aparajita                      |
| 19. | R.V.Reddy                                      | IRCS                                 |
| 20. | Zubaida Begum                                  | IRCS                                 |
| 21. | Dr. R. Thulasidasan                            | IRCS                                 |
| 22. | Ajit Thankachan                                | PRAYAS                               |
| 23. | Sujit Thankachan                               | PRAYAS                               |
| 24. | Dr. M.A. Rasheed                               | UNNATI                               |
| 25. | C.Mohammed                                     | UNNATI                               |

At the outset, Shri T. Sreekanth, Mission Director(UTHM) welcomed the Chairperson Shri Dharam Pal, Commissioner-cum-Secretary(Health), Dr. N. Sadasivan (Director of Health Services) and other representatives of all the NGOs present in the meeting.

Firstly, Shri. T.Sreekanth, Mission Director (UTHM) briefed about the objectives of Expression of Interest through which he explained about National Rural Health Mission(NRHM) and the roles of NGOs in the Health Sector.

Thereafter the following agenda items were discussed:

## **1. Procedure for submitting the proposal.**

It was decided that the proposal to be submitted by the interested NGOs should have the following documents attached.

- a) Application Form
- b) Basic Details along with the proposal
- c) The proposal should be submitted in two covers:
  - First Cover for eligibility criteria
  - Second Cover for financial details.

It was informed in the meeting that firstly the cover for the eligibility criteria will be opened and only after the assessment of the eligibility criteria, the second cover for financial details will be opened for the NGOs who are meeting the eligibility criteria.

## **2. Mobile Medical Unit**

A briefing of the Mobile Medical Units and its functioning were given by the Mission Director UTHM and after a brainstorming session among the members of the meeting the following decision were taken-

- a) Team of Mobile Medical Unit
  - 1 Doctor -1
  - 2 Nurses – 2
  - 3 Para- Professional
    - 3.1 Pharmacist-1
    - 3.2 Lab Technician-1
    - 3.3 Nursing Assistant-1
  - 4 Health Educator

b) Area of Operation for Mobile Medical Units

- 1 Ferrargunj Tehsil-1
- 2 Diglipur Tehsil-1
- 3 Rangat Tehsil-1
- 4 Campbell Bay-1

c) Drugs under the MMUs

It was informed to all the interested NGOs for the MMUs that the drugs/medicines to be used in the Mobile Medical Unit have to be certified by a Drug Inspector.

It was also informed that the exact specification of the vehicle to be used for the Mobile Medical Unit will be put on the website of the UT Health Mission.

### **3. School Health Programme**

It was informed by the Chair that the proposal for the School Health Programme is to be according to the area decided in the meeting, they are,

- a. Port Blair(Including Neil & Havelock)
- b. Ferrargunj
- c. Hutbay
- d. Rangat
- e. Mayabunder
- f. Diglipur
- g. Nancowry
- h. Campbell Bay
- i. Nicobar

- School Health Programme is applicable for the students upto VIII<sup>th</sup> Standard.
- Among the areas selected by NGOs for carrying out the School Health Programme, no school should be left out and all the schools in the respective area are to be covered.
- On the basis of commensurate resources available with the NGO, selecting the areas for carrying out the School Health Programme is advisable.

**4. Last date for receipt of application:** It was decided that the last date for submission for the proposal will be extended to **21<sup>st</sup> January 2008**.

The interested NGOs have to submit the proposal in the revised/modified formats available in the website of UT Health Mission.

The meeting ended with a vote of thanks to the Chair.

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STATE HEALTH SOCIETY (A&N ISLANDS)  
PORT BLAIR

**Copy to: -**

1. Commissioner-cum-Secretary (Health), A & N Administration.
2. Director of Health Services, A & N Islands.
3. All the NGOs who have attended the meeting.
4. All the Joint Secretaries & PMs of State Health Society.
5. Concerned File.
6. Guard File.

**Mission Director  
UT Health Mission**