

**OFFICE OF THE REGISTRAR OF COOPERATIVE SOCIETIES**  
**RIGHT TO INFORMATION ACT, 2005**

**MANUAL- 1**

*Aims and Objective*

The Cooperative Department functions under the control and supervision of the Registrar of Cooperative Societies, who has been vested with the statutory powers under A & N Islands Cooperative Societies Regulation 1973 and rules framed there under in 1974 under the Administrative Head of Commissioner-cum-Secretary (Coop.). The Registrar is assisted by 3 (three) Dy Registrars of Coop. Societies one each at HQ (Port Blair), Mayabunder and Car Nicobar, 12 (Twelve) Assistant Registrars, 36 (Thirty Six) Inspectors and 15 (Fifteen) Sub Inspectors of Coop. Societies who are posted in various places from Campbell Bay to Diglipur. Besides there are 25 Ministerial staff as well as 23 Group "D" employees posted under him. An organization chart in respect of Coop. Department may kindly be seen at **Annexure-"I"**

The first cooperative Society was organized in 1946 at 'Rangachang village South Andaman with 38 members on its roll. The movement gained acceleration only in the post independent period and over the subsequent period. At present there are 1059 Coop. Societies having a membership of 80499 with Share Capital of Rs. 479.917 Lakhs. During the year 2004-2005, 36 Cooperative Societies were registered, and in the current year 21 Coop Societies has been registered as on 30.9.2005. The Cooperative movement has gained Importance among the aboriginal tribes Viz., Andamanese, Ongese, Shompens and Nicobaries.

In fact, before attainment of Independence, only 4 Primary Cooperative Societies were in existence whereas 1059 Cooperative Societies of various types are now functioning in these islands covering the major economic fields of people of these islands. The decade wise registration of cooperatives showing trend of Coop. Movement in these islands are as under: -

| <b>Year</b>  | <b>No. of societies</b> |
|--------------|-------------------------|
| 1948-1957    | 56                      |
| 1958-1967    | 121                     |
| 1968-1977    | 86                      |
| 1978-1987    | 98                      |
| 1988-1997    | 202                     |
| 1998-2005    | 496                     |
| <b>Total</b> | <b>1059</b>             |

Out of the total population of 3.56 Lakhs (approx) (as per provisional Census 2001) 22.61 persons have been brought into the fold of Coop. Movement in capacity as members of various Coop. Societies and the coverage under it comes to 48% of the adult population of this UT. Of the above total strength of the societies 73 societies are located in tribal areas with 100% tribal participation. There are 6 aboriginal tribes viz., Nicobarease, Great Andamanese, Ongees, Jarawas, Sentinelease and Shompen. The first three categories of tribes have already been brought under Cooperative fold. The remaining three tribes are yet to join the process of modern civilization and to take up economic activities.

The cooperative societies in this territory are classified into three categories based on the volume of the business, function and areas of operation viz., Apex Societies, Central Societies and Primary Societies. There are 5 Apex Coop. Societies one each in the field of Credit, Fisheries, Marketing, Coop. Union and Housing. There are 10 Central /Apex level societies in existence in this UT. Out of which 2 are in consumer, 3 in marketing, one each in credit, housing, fisheries, milk and 2 Nos. of cooperative unions one each in Andaman & Nicobar District. The remaining 1005 societies are at Primary level. The details of classification of societies including the Central / Apex level Cooperative societies under each sector are as follows: -

**(AS ON 30.09.2005)**

| <b>Type of Coop Societies</b> | <b>No. of Coops</b> | <b>No. of Members</b> | <b>Share Capital (Rs. in Lakhs)</b> |
|-------------------------------|---------------------|-----------------------|-------------------------------------|
| Agriculture                   | 46                  | 10909                 | 49.345                              |
| Non Agriculture               | 26                  | 21191                 | 115.14                              |
| Consumer                      | 42                  | 26012                 | 32.465                              |
| Labour                        | 52                  | 1282                  | 4.418                               |
| Marketing                     | 49                  | 3818                  | 91.224                              |
| Plantation                    | 21                  | 463                   | 4.97                                |
| Industrial                    | 150                 | 2678                  | 24.533                              |
| Housing                       | 65                  | 2268                  | 33.468                              |
| Transport                     | 62                  | 913                   | 38.935                              |
| Fisheries                     | 72                  | 2803                  | 16.093                              |
| Multipurpose                  | 71                  | 1888                  | 24.391                              |
| Live stock                    | 49                  | 279                   | 2.57                                |
| Vegetable                     | 05                  | 106                   | 1.295                               |
| Unemployed                    | 249                 | 2929                  | 34.47                               |
| Others                        | 100                 | 2960                  | 6.60                                |
| <b>Total</b>                  | <b>1059</b>         | <b>80499</b>          | <b>479.917</b>                      |

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**BRIEF PARTICULARS ABOUT THE COOPERATIVE  
DEPARTMENT**

(A) **Functions**

The main function of the department is to organize, register fund and oversee/supervise the Societies registered under the aforesaid regulations with the objective of aiding and assisting the societies in achieving their objects and to carry out statutory duties viz. conducting of audit enquiry inspection liquidation, arbitration etc. In functions-wise, the Coop. Department is having following branches as under it:

- |                    |                                         |
|--------------------|-----------------------------------------|
| ❖ Technical Cell   | ❖ Recovery Cell                         |
| ❖ Audit Cell       | ❖ Women Cell                            |
| ❖ Statistical Cell | ❖ Hindi Cell                            |
| ❖ Legal Cell       | ❖ Main Office ( Establishment Section ) |

(B) **Duties**

The duties of the Cooperative Department are as follows: -

- ✓ Registration of Coop Societies
- ✓ Arbitration ( Monitory & Non-monitory )
- ✓ Registration of amendment of bye-laws
- ✓ Winding up of Coop. Societies.
- ✓ Inspection of Primary Coop. Societies
- ✓ Liquidation of Coop Societies.
- ✓ Inspection of Apex/Central Coop. Societies
- ✓ Execution of award/ decrees.
- ✓ Audit of Coop. Societies
- ✓ Disposal of Appeal.
- ✓ Test audit of Apex/ Central Coop. Societies
- ✓ Recovery of Govt. loan.
- ✓ Enquiry against Cooperative Societies violating norms/ bye-laws.
- ✓ Disposal of complaints in respect of Coop. societies.
- ✓ Conducting election of Coop. societies.
- ✓ Disposal of VIP Reference.
- ✓ Surcharge proceedings
- ✓ Matters relating to High Court Case / CAT Cases.

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**TIME FRAME FIXED FOR DISPOSAL OF DIFFERENT CASES.**

|     |  |                 |
|-----|--|-----------------|
| (a) | Registration of New Coop. Societies                              | 30 days         |
| (b) | Registration of amendment of bye-laws                            | 15 days         |
| (c) | Inspection of Primary Societies ( as per calendar )              | 07 days         |
| (d) | Inspection of Apex/ Central Societies                            | 20 days         |
| (e) | Disposal of Complaints in respect of any Primary Coop. Societies | 07 days         |
| (f) | Disposal of Complaints of Apex/Central Coops.                    | 20 days         |
| (g) | Audit of Coop. Societies   | As per Calendar |
| (h) | Test audit of Primary Coop. Societies                            | 07 days         |
| (i) | Test Audit of Apex/Central Societies                             | 20 days         |
| (j) | Enquiry against Societies violating norms/bye-laws               | 20 days         |
| (k) | Conducting election to societies after registration              | 2 month         |
| (l) | Special Audit on complaint against Apex /Central Societies.      | 20 days         |
| (m) | Special Audit on Primary Coop. Societies                         | 10 days         |

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