

Check List to be accompanied with the application form for claiming Andaman & Nicobar Inter Island Transport Subsidy programme for Micro & Small Enterprises.

1	Name of the Enterprise	:
2	Address of the Enterprise	:
3	Address for correspondence	:
4	Constitution of the Enterprise	:
5	Name of the Proprietor/Partner/Director	:
6	Registration No. and date	:
7	Whether claim made for the first time	: Yes / No
8	Pre- registration no. & date	:
9	Date of commencement of production	
10	Whether completed 5 years of commercial production	: Yes / No
11	Name of finished product	
12	Name of raw material	
13	Period of subsidy last availed	
14	Period of subsidy claim now preferred	
15	Date of incurring expenditure on freight	
16	Whether submitted within one year from the date of incurring expenditure on freight	Yes/No
17	Enclosures :	
	(i) Application for pre-registration (if claim made for the first time)	Yes/No
	ii) Application in prescribed annexure I, II, III, IV	Yes/No
	iii) Chartered Accountant Certificate in duplicate (in case investment within Rs. 1 Lakh, CA certification not required)	Yes/No
	iv) Port Management Board certificate	Yes/No
	v) Statement of stock, receipts, production & consumption of raw material/ dispatched of finish goods	Yes/No
	vi) Copies of bill of lading/ bills/ money receipts	Yes/No

**Signature
Name
Designation
Seal**