

22/10/08

अण्डमान तथा निकोबार प्रशास
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय / SECRETARIAT

Port Blair, dated the 20th Oct, 2008

ORDER NO. 3833

The following LGCs are hereby nominated for undergoing training in Computer Training "Computer Awareness" and "MS Word" from 17th Nov to 21st Nov, 2008 from 9.00 am to 5.00 pm.

Sl.No	Name of official	Office to which attached
1	N. Sajitha	A.C, Mayabunder
2	S. Poun Thai	PCCF, Van Sadan, Haddo
3	K.P.Zainudeen	PCCF, Van Sadan, Haddo
4	P.V. Pradeep	DSS, Port Blair
5	Sindhu	SE, CCI, APWD, P/ Blair
6	Sikha Rani Biswas	SE, CCI, APWD, P/ Blair
7	B.Renella Jeeva Mary	Dte of Social Welfare, P/B
8	E. Madhava Rao	NACD, Mayabunder
9	J. Shanmuga Rao	Dte of Agriculture, P/B
10	R. Prema	DEO, Middle Andaman
11	Kamal Das	Dte of Tourism, P/Blair
12	Shinu R	DSS, Port Blair
13	Vimala	DFO, Middle Andaman
14	Asha Lata Saha	DFO, Baratang
15	Samir Toppo	DFO, Diglipur
16	A. Zainaba	DFO, Wimberligunj
17	Rumana Aziz	LC& DET, Port Blair
18	O Varalaxmi	CEO, Zilla Parishad
19	Siva Latha Zeemath Jabbar	CEO, Zilla Parishad
20	Rita Roy	CD, APWD, D/Pur

The respective heads of department / offices are advised to direct the officials concerned for attending the training programme as well as practical training at NIC Port Blair. The officials be directed to report to State Informatics Officer, NIC, Secretariat Complex, Port Blair at 8:30 am on 17th, Nov, 2008 for registration.

(V.Hamza)

Assistant Secretary(Perl)

F.No. 4-34(1)/2008-PW

Copy to:-

- 1 All Head of Department offices (concerned).
- 2 All Official Concerned (T) their HOD/ HOO

In case any of the nominated official is unable to attend the training due to any unavoidable Admn reason, another LGC due for such training may be deputed in lieu, under intimation to this Admn well in advance. If no such official is available for such alternative arrangement the position thereof should be intimated to this Admn forthwith

3. The State Informatic Officer, NIC, Port Blair for necessary action.
4. The Assistant Secretary (GA). He is requested to provide stationery item like notepad/pen etc., required for the training as per the requirement of trainees for smooth conduct of the training. The participants may also be provided with light refreshment at a cost of Rs.10/- as per approval accorded by the Secretary(Perl) vide letter No. 4-34(1)/2002-PW dated 14th July,2008.

Smt. Anila / training file (62/1/II)
for info pl. Marga 22/10

Assistant Secretary (Perl)