

14/07/09  
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अण्डमान तथा निकोबार प्रशास  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय / SECRETARIAT  
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Port Blair, dated the 13<sup>th</sup> July, 2009

**ORDER NO 2294**

The following LGCs are hereby nominated for undergoing training in Computer Training "Computer Awareness" and "MS Word" from 20<sup>th</sup> July to 24<sup>th</sup> July, 2009 from 9.00 am to 5.00 pm.

Sl.No	Name of official	Office to which attached
1	Shri K.C.Mani	Dte. of Transport
2	Shri Sumit Kr. Malhotra	-do-
3	Smti Beena Varghese	SE(Plg),CEO,APWD
4	Shri R.Balaji	Biological Park,Chidyatapu
5	Smti D.Rohini	Chief Firre Officer
6	Smti Sharmila	Dte. of Education
7	Smti Seema Prasad	-do-
8	Smti Mariyam Bibi	-do-
9	Smti Asmina Bibi	CF(SC), Haddo, P/Blair
10	Smti M.Hema	CF(D&U), Chatham
11	Miss D.Nayakam	-do-
12	Smti R.Radha	DCF(MD),Chatham
13	Smti C.Geetha Devi	-do-
14	Smti J.Sindhu	-do-
15	Smti Mangeswari	DFO, M/ Andaman
16	Smti Yasoda P	-do-
17	Shri Tarcus Xalxo	-do-
18	Shri Chandra Shekher Rao	-do-
19	Smti Swapna Subhash	DCF(MD), Chatham
20	Shri G.Kesav Lall	-do-

The respective heads of department / offices are advised to direct the officials concerned for attending the training programme as well as practical training at NIC Port Blair. The officials be directed to report to State Informatics Officer, NIC, Secretariat Complex, Port Blair at 8:30 am on 20<sup>th</sup>, July, 2009 for registration.

( V.Hamza)

Assistant Secretary(Perl)

F.No. 4-34(1)/2008-PW

Copy to:-

- 1 All Head of Department offices (concerned).
- 2 All Official Concerned (T) their HOD/ HOO

In case any of the nominated official is unable to attend the training due to any unavoidable Admn reason, another LGC due for such training may be deputed in lieu, under intimation to this Admn well in advance. If no such official is available for such alternative arrangement the position thereof should be intimated to this Admn forthwith.

3. The State Informatic Officer, NIC, Port Blair for necessary action.
4. The Assistant Secretary (GA). He is requested to provide stationery item like note pad/pen etc., required for the training as per the requirement of trainees for smooth conduct of the training. The participants may also be provided with light refreshment at a cost of Rs.10/- as per approval accorded by the Secretary(Perl) vide letter No. 4-34(1)/2002-PW dated 14<sup>th</sup> July,2008.

Smt - Anika

Assistant Secretary (Perl)