

OUT-AT-ONCE

F.No.24-9/2008- GA/9

अण्डमान तथा निकोबार प्रशासन

ANDAMAN AND NICOBAR ADMINISTRATION

सचिवालय/SECRETARIAT

Port Blair, dated the 27th October 08.

To

1. All Commissioner-cum-Secretaries, A&N Administration
2. The Director General of Police, A & N Islands
3. The Principal Chief Conservator of Forests.
4. The Secretaries/Spl. Secretaries, A & N Administration.
5. The Deputy Commissioner, SA/Nicobars/M&N Andaman Districts.
6. The Chief Engineer, ALHW, Port Blair.
7. The Chief Engineer, APWD, Port Blair.
8. All Heads of Departments.

Sub:- Submission of consolidated monthly report on the activities of the Department - reg.

Sir,

I am directed to invite a reference to this Administration's letter No. 24-9/2007-GA dated 16/8/2007 and 30/9/2008 on the above subject and to say that the consolidated monthly report duly highlighting the major issues, current developments/ activities about implementation of welfare schemes undertaken by the departments to be submitted by 3rd of every month.

The Hon'ble Lt. Governor has desired for providing high quality and focused inputs for the monthly report to be sent to the Hon,ble President of India.

It is therefore requested that you may kindly furnish the report for the month of October, 2008 by 3rd November, 2008 positively keeping above in view so as to enable us to compile and submit the same to the Chief Secretary and Hon'ble Lt. Governor in time.

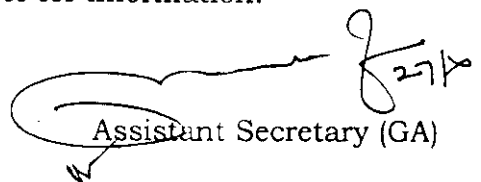
This may kindly treated as **'MOST URGENT'**

Yours faithfully


Assistant Secretary (GA)

Copy to:

1. The Sr. PS to the Hon'ble Lt. Governor for information.
2. The Sr. PS to CS for information.


Assistant Secretary (GA)