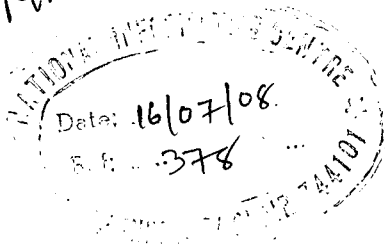


Most Immediate

MM



No.1-2(ID)/CC/2008/752  
ANDAMAN AND NICOBAR ADMINISTRATION  
Secretariat.

\*\*\*

Port Blair dated the 15<sup>th</sup> July 2008.

To

1. All Commissioner-cum-Secretaries/Secretaries, A & N Administration.
2. All Deputy Commissioners.
3. All Heads of Departments.
4. All Heads of Central Govt. Departments.
5. All Heads of Autonomous Bodies, Port Blair.

Sub: **Award of Lt. Governor's Commendation – regarding.**

Sir,

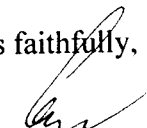
As in the past, it is proposed to award Commendation Certificate to be given away by the Hon'ble Lt. Governor on the occasion of Independence Day, 2008 to those who have distinguished themselves in the field of Art, Culture, Commerce, Education, Sports & Games and Social Welfare etc. or have rendered meritorious service of a high order. Both, the officials and non-officials are entitled for the award.

It is, therefore, requested that the recommendation (s), if any, in this regard may be furnished in the enclosed performa latest by 25<sup>th</sup> July, 2008 for placing before the High Power Committee for screening. While making selection (s), care may be taken to recommend the names of only those who have rendered exceptionally good service meriting recognition. It may also be ensured that no one facing vigilance/departmental proceedings is recommended. A clearance certificate in respect of the person (s) nominated by you for the award may be furnished along with your recommendation.

It is also requested to kindly adhere to the last date i.e. 25<sup>th</sup> July, 2008 for sending nominations as the cases will be submitted before the Screening Committee immediately thereafter.

Encl: As above.

Yours faithfully,

  
(GG Saxena)  
Secretary (Personnel)

## PERFORMA

1. Full name  
(in Roman & Devnagri script) :
2. Father's/Husband name :
3. Date of birth :
4. Profession or occupation of the person  
recommended and designation of post/  
office held (in case the person recommended  
is in employment). :
5. Full address :
6. Field of activity :
7. Name of recommending authority :
8. Citation (**in 300 words**) :