

अण्डमान तथा निकोबार प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION
सचिवालय
SECRETARIAT

Port Blair, dated the 06th February, 2008.

NATIONAL RURAL EMPLOYMENT GUARANTEE ACT

ORDER NO: 448

The Government of India has extended NREGA to all rural areas of the uncovered districts of the country with effect from 01.04.2008. Accordingly the NREGA will come into force in the rural and tribal areas of A & N Islands with effect from 01.04.2008. In order to operationalise the scheme from 01.04.2008, all preparatory activities and the urgent critical tasks need to be taken up so that the Districts may have the advantage of being fully prepared to meet the challenges of NREGA. Action has already been initiated to prepare the Employment Guarantee scheme for A & N Islands and it will require some more time for its finality.

To start the scheme operational w.e.f. 01.04.2008, the Lt. Governor, A & N Islands is pleased to issue the following instructions specifying the roles and responsibilities at each level identifying key personnel, and other critical steps for implementation of NREGA in A & N Islands.

1. The Department of the Directorate of Rural Development & Local Self Government shall be the nodal Department at State level for coordinating the activities of NREGA in A & N Islands and for providing of information on the Rural Employment Guarantee scheme at the state level.
2. The Commissioner cum Secretary, Rural Development and Local Self Government, designated as the State Rural Employment Guarantee

Commissioner will be responsible for preparing the Rural Employment Guarantee scheme under section (4) of NREGA. The draft scheme will be submitted **before February 2008** for its notification. The Joint Secretary (RD/LSG) in the Secretariat will assist the Commissioner in drafting the scheme.

3. A State Employment Guarantee Council will be created under section 12 of the Act as per the guidelines to carry out the function laid down under section 12(3) of the Act. Necessary proposal in this regard will be put up by the State Rural Employment Guarantee Commissioner **within a fortnight**.
4. The Deputy Commissioners, designated as District Programme Coordinators, will appoint Programme Officers and other supporting staff at Block Level and a village Rozgar Sevak at village level **before 10.03.2008**. These staff will be taken on contract basis after proper advertising and a transparent selection process based on merit. To avoid delay centralized advertisement will be given from the Secretariat. Selection will be done by a Committee headed by the Deputy Commissioner. Other members of the committee will be decided by the respective Deputy Commissioners. Representatives of PRIs/Tribal Council should be included in the committee wherever necessary. Number of persons to be appointed, salary, educational qualifications, age etc are given in the Annexure to this order.
5. The Nodal Department at State level shall open a separate Account called the "State Employment Guarantee Fund" The State Rural Employment Guarantee Commissioner will be the joint holder of account with Director (RD/LSG). The funds released by the Govt. of India under NREGA for A & N Islands will be credited in this account.
6. Separate NREGA Accounts shall be opened at District, Block and Village levels. The accounts shall be opened in a PSU Bank.

7. The Nodal Department will get all essential documents as per the Act and the NREGA operational guidelines, issued by the Ministry of Rural Development in both Hindi & English and distributed to the Deputy Commissioners and PRIs well in advance. Copy of the same are available in the NREGA **Website** www.nrega.nic.in.
8. The programme will be implemented through Panchayati Raj Institutions and Tribal Councils.
9. The District plan in respect of Tribal area of Nicobar district will be approved by the District Administration, Car Nicobar and that of Mayabunder District by the District Administration, Mayabunder till such time the Zilla Parishad for Mayabunder district becomes operational.
10. The Nodal Department and the Deputy Commissioner will give wide publicity about the basic features of the Act and the operational guidelines through radio, television and print media at State and District levels.
11. Gram Sabha will be held in every village immediately to acquaint the local people with the key provisions of the Act. Pamphlets and brochures in simple language should be distributed in adequate quantities at the village level. Information on NREGA processes should be displayed in each Gram Panchyat/ Tribal Council.
12. Proper training will be arranged at state, District, Block and village levels. All elected members of PRIs, Gram Panchayat Pradhans, Tribal council members and Officials at Districts, Block and Village levels on the provisions of the Act and their roles and responsibilities under the Act. The Nodal Department will coordinate the training activities. Reputed training Institutes, NGOs etc. can be engaged for the training as per need. District Resource persons should be trained at State level and these

persons will train the Block Resource Group that in turn will train resource persons at Gram Panchayat levels.

13. The overall responsibility for ensuring that the scheme is implemented according to the Act belongs to the State Rural Employment Guarantee Commissioner and the Nodal Department at the State level, District Programme Coordinator at the District level and to the programme officer at the Block level.
14. The District Programme Co-ordinators will immediately assess/anticipate the demand of labour during 2008-09 in respect of their District; since preparation of complete labour budget as given in the Act and the guidelines will take some time. The District Programme Co-ordinator will send their estimates to the Director (RD/LSG) **before 15.02.2008.**

By order and in the name of the Lt. Governor

(Sashikala Viswanathan)
Joint Secretary (RD/LSG)
F.No.6-43/05-PR (PF)

Order Book

Copy to:

1. The Director (NREGA), Ministry of Rural Development, Krishi Bhavan, New Delhi.
2. Hon'ble MP, A&N Islands.
3. All Commissioners/Secretaries, A&N Administration.
4. Secretary (RD/LSG), A&N Administration
5. Deputy Commissioner, South Andaman
6. Deputy Commissioner, North & Middle Andaman
7. Deputy Commissioner, Nicobars.
8. Adhyaksha, Zilla Parishad
9. Director (RD/LSG). It is requested that a copy of the order may be sent to all PRIs for their information.
10. All Block Development Officers (9 Nos.)
11. Officer-in-charge, IP for wide publicity.
12. SIO, NIC, Port Blair.
13. Guard File, RD/LSG Section, Secretariat.
14. Spare copy (6 Nos.)

Sl.No.	Name of the post	No. of persons to be appointed	Remuneration	Educational Qualification	Age
(1)	(2)	(3)	(4)	(5)	(6)
	2. Assistant Engineer	9 Nos (One for each Block)	Rs.12,000 p.m. plus Rs.1000 in Nicobar District	<u>Essential</u> 1. Diploma in Engineering <u>Desirable</u> 1. Degree in Engineering 2. One year experience in the relevant field.	Not more than 40 years on the last day of receipt of application
	3. Accountant	9 Nos (One for each Block)	Rs.9000 p.m. plus Rs.1000 in Nicobar District	<u>Essential</u> 1.B.com from a recognized university with computer knowledge. <u>Desirable</u> 1.M.com from a recognized university. 2.One year working experience in the relevant field.	Not more than 40 years on the last day of receipt of application
	4. Data Entry Operator	9 Nos (One for each Block)	Rs.8000 p.m. plus Rs.1000 in Nicobar District	<u>Essential</u> 1.XIIth pass 2.Diploma /certificate in computer application from a recognized institute. 3.Data entry speed of minimum 8000 key depressions. 4.Knowledge of office application.	Not more than 40 years on the last day of receipt of application

Sl.No.	Name of the post	No. of persons to be appointed	Remuneration	Educational Qualification	Age
(1)	(2)	(3)	(4)	(5)	(6)
3.	<u>District/State Level</u>				
	1. Programme Officer	4 Nos	Salary, Educational qualification and age are the same as that of similar staff at Block level.		Not more than 40 years on the last day of receipt of application
	2. Engineer	3 Nos.			
	3. Accountant	4 Nos.			
	4. Data Entry Operator	4 Nos.			

(Sashikala Viswanathan)
Joint Secretary (RD/LSG)