



No. PA/Secy(IT/07
ANDAMAN AND NICOBAR ADMINISTRATION
SECRETARIAT

Port Blair, dated the 17th August, 2007

To

1. All Commissioners/Secretaries/Spl Secretaries/
Joint Secretaries, A & N Administration.
2. All HODs of A & N Administration.

Sir/Madam,

An IT-based initiative that will allow the UT Administration to work more efficiently than at present is now ready for implementation.

This initiative will allow senior officers to access on their computer information on all matters that are deemed important. Such information may relate to plan expenditure, status of important projects or files, status on implementation of important decisions etc. In theory, it can render most report transmissions between departments and within departments redundant.

The initiative will also allow employees free and unhindered access to information pertaining to them like personnel data on official records, seniority lists, recruitment rules, ACR position, DPC proceedings etc.

In addition, this software will also contribute to developing a common platform for learning, sharing thoughts, grievances, news and greetings for the entire UT administration family.

In other words, this software has the potential of radically changing the way this administration is run. However, this vast potential will not be realized unless the heads of department ensure that the required data is of the software fed into the system and is updated regularly.

This software is the INTRANET of the UT administration. All employees of the administration can access it from any computer connected to the Internet. The software has been developed through the efforts of NIC, Port Blair and IT department in the last many months.

It is proposed to soon start implementation of this software on a pilot basis in Secretariat. A workshop to familiarize all heads of departments with INTRANET will also be held shortly.

This is being sent for your information please.

Yours faithfully,

Secretary (IT)

Copy to:

1. Sr. PS to Hon'ble LG for the kind information of L.G
2. Sr. PS to Chief Secretary for the kind information of CS

✓ 3. TD/SIO, NIC, Port Blair.