

Secretary (Perf)  
आ.डा.सं. / R.D. No. 2930  
Date: 25/11/08

6405  
25/11/08

No.19030/3/2008-E.IV  
Ministry of Finance  
Department of Expenditure

New Delhi, 19<sup>th</sup> November, 2008.




**OFFICE MEMORANDUM**

**Subject:-** Travelling Allowance Rules-Implementation of the Sixth Central Pay Commission.

Consequent upon the issue of this Department's O.M. of even number dated 23/9/2008 on the subject cited above, a number of queries have been received regarding the implementation of revised TA Rules. Some of the points raised through the references are as under:-

- (i) Whether receipt for reimbursement of food bill and travel charges for travel within city are to be produced by the Government servant mandatorily?
- (ii) How would DA be paid to an employee, who does not stay in a hotel/guest house and makes his/her own arrangement?
- (iii) In case the employee, in course of the tour, stays in Government Guest House and does not pay any charges towards the room, how daily allowance will be paid to him/her?
- (iv) In case a person during his/her tour returns to the headquarter within twelve hours, what will be the rate of DA payable to him/her?

2. In terms of Sixth CPC's recommendations regarding Travelling Allowance/Daily Allowance on tour as accepted by the Government, it is clarified that with the revision of TA/DA Rules as circulated vide this Department's OM No. 19030/3/2008-E.IV dated 23<sup>rd</sup> September, 2008, Daily Allowance in monetary terms is no longer admissible to Central Government Employees on tour. It is further clarified that only the actual expenditure incurred within the prescribed limits will be reimbursed as per normal procedure of reimbursement.

  
(KARAN SINGH)  
Under Secretary to the Govt of India

To  
All Ministries/Depts. Of Govt. of India etc.,

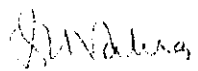
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  - ii) Governors of all States/Lt. Governors of UTs.
  - iii) Comptroller & Auditor General of India and all offices under his control.
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To

All Ministries/Departments etc. of the Govt. of India.  
No.17011/8/2007-Estt.(Allowance), New Delhi, 27<sup>th</sup> October, 2008.

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5. Secretary, National Council (Staff Side), 13-C, Feroz Shah Road, New Delhi.
6. All Members of the Staff Side of the National Council of JCM/Departmental Council.
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8. Ministry of Finance, Deptt. of Expenditure (E.II(B) Branch)
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(Simmi R. Nakra)  
Director